

Milwood Preschool Registration Form

Child's Name (last) _____ (first) _____ DOB _____ M/F _____

Father's Name _____ Mother's Name _____

Home Street Address _____ City _____ State _____ Zip Code _____

Home Phone Number _____ Mom Cell Phone Number _____ Dad Cell Phone Number _____

Work Phone Number _____

Physician's Name, Phone Number _____

Person(s) authorized to pick up your child OR to contact in case of emergency

1. _____ Phone _____

2. _____ Phone _____

3. _____ Phone _____

4. _____ Phone _____

5. _____ Phone _____

Church Member (please check)

Yes Church to which you belong _____

No

*To Be Filled Out by Office Only

Registration Fee paid _____
Copy of Shot Record _____

Parent Orientation

Date _____

Please initial each item that is covered in the parent handbook and sign at the bottom.

- ____ 1. I understand that the core teaching of Milwood Preschool is Bible based in order that my child may grow in his/her awareness of God.
- ____ 2. I understand it is necessary for me to have my child at the church by 9:30am so that he/she will receive the most benefit from the early learning experiences.
- ____ 3. I understand that if my child is running a fever or ill, he/she will not attend school that day.
- ____ 4. I understand that if my child is disruptive in his/her class, I will be asked to come for a conference, at which time we will formulate a plan of cooperative efforts to correct the behavior. If the behavior cannot be corrected, I will be asked to remove my child from the school.
- ____ 5. I understand that in the event that my child should be injured at the church or on a field trip, that if adequate safety measures have been taken, Milwood Baptist Church and or the Preschool will not be held responsible for the medical aide to my child and that I will be responsible for any charges/bills sent to the church.
- ____ 6. I understand that the Director of the Preschool is available to meet with during school hours or outside school hours by appointment.

Signature

Date _____

Enrollment Contract

The undersigned parent agrees to enroll their child, _____, in Milwood Preschool. The parents agree to pay a yearly, non-refundable fee of One Hundred (100) dollars upon enrollment.

The tuition amount of one hundred and fifty (150) dollars is due the first day of each month. There will be no refunds/credits for absences or school holidays. A late fee of ten (10) dollars will be assessed after the 10th day of the month. There will be a twenty-five (25) dollar fee for any returned checks.

We ask parents to exhibit common courtesy if withdrawing a child from school. Please inform the office at least two (2) weeks prior to withdrawal. In the event a child cannot attend, payment for the two weeks is still required.

Children must be dropped off and picked up promptly. School hours are from 9:30 a.m. to 2:00 p.m. Any child dropped off early or picked up late will be charged a ten (10) dollar fee payable to Milwood Preschool.

The parents agree to accept the Discipline Policy of the school and agree to comply with the regulations of the school, a copy of which has been provided in the handbook.

By signing this contract, I hereby agree to abide by the enrollment contract and handbook policies.

Parent Signature _____

Date _____

Allergies

Child's Name _____

Foods: _____

Medicine: _____

Insects/Animals: _____

Plants: _____

Milwood Preschool has permission to administer the following to my child (please check):

____ Benadryl spray (or generic)

____ antibiotic ointment

____ Bactine (or generic)

Parent's Signature _____